

# Club Cal Neva

## RENO'S BEST BET

### EMPLOYMENT APPLICATION

- Incomplete or unsigned applications will be rejected. All sections **MUST** be completed and legible. Resumes are accepted.
  - The Club Cal Neva is an Equal Opportunity Employer. No questions on the application are asked for the purpose of excluding any applicant's consideration for employment because of race, color, religion, sex, age, national origin, veteran's status, disability, or sexual orientation.
- PLEASE PRINT CLEARLY. APPLICATIONS ARE VALID FOR 60 DAYS.**

Today's Date: ____/____/____	
Last Name: _____ First Name: _____ Middle: _____	
Street Address: _____ Apt #: _____	Home Number: ( ) -
City: _____ State: _____ Zip: _____	Cell Number: ( ) -
Have you ever been employed by the Cal Neva before? <input type="checkbox"/> Yes If yes, when did you leave? <input type="checkbox"/> No Month _____/Year _____	Emergency Contact Information: Name: _____ Number: ( ) -
Position(s) Desired:  1) _____ 2) _____ 3) _____	
What date will you be available to begin work? ____/____/____	Select: Starting Wage: Hourly \$____ Yearly: \$____
Are you computer skilled? <input type="checkbox"/> Yes If yes, what programs: _____ <input type="checkbox"/> No _____	Have you ever been asked to resign or discharged? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you currently have a family member or know anyone employed by the Cal Neva? <input type="checkbox"/> Yes If yes, name: _____ <input type="checkbox"/> No	Type of employment desired? <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary/On-Call
	Shift Desired? <input type="checkbox"/> Day <input type="checkbox"/> Swing <input type="checkbox"/> Graveyard
Are you willing to work overtime, if required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever been 86'ed from the Club Cal Neva? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you now or do you expect to be engaged in any other business or employment? <input type="checkbox"/> Yes Explain: _____ <input type="checkbox"/> No	Do you have a current Gaming Control Board registration? <input type="checkbox"/> Yes If yes, expiration: ____/____/____ <input type="checkbox"/> No
	Are you 21 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No If not 21 years or older, are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you able to perform the essential functions of the job(s) for which you are applying, either with / without reasonable accommodation? <input type="checkbox"/> No Explain: _____ <input type="checkbox"/> Yes <i>Note: Company complies with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.</i>	If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No
Special training or skills:  _____ _____	

## EMPLOYMENT HISTORY

Please provide all periods of employment or unemployment for the past 5 years. List names of employers in consecutive order with present or last employer listed first. **Note:** If you need additional spaces to list employment history, please ask the Human Resources representative behind the window. Failure to list complete employment history, may disqualify you from further consideration. Resumes are accepted.

Name of employer: _____ Street Address: _____ City, State, Zip: _____ Telephone: (    )       -	Dates employed: Start (mo/yr) ____/____ End (mo/yr) ____/____  Pay: Start: \$ ____ per ____ End: \$ ____ per ____	Summarize your duties and responsibilities:
Reason for leaving:	Your Title: _____ Supervisor Name: _____ _____	

Name of employer: _____ Street Address: _____ City, State, Zip: _____ Telephone: (    )       -	Dates employed: Start (mo/yr) ____/____ End (mo/yr) ____/____  Pay: Start: \$ ____ per ____ End: \$ ____ per ____	Summarize your duties and responsibilities:
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Name of employer: _____ Street Address: _____ City, State, Zip: _____ Telephone: (    )       -	Dates employed: Start (mo/yr) ____/____ End (mo/yr) ____/____  Pay: Start: \$ ____ per ____ End: \$ ____ per ____	Summarize your duties and responsibilities:
Reason for leaving:	Your Title: _____ Supervisor Name: _____ _____	

Name of employer: _____ Street Address: _____ City, State, Zip: _____ Telephone: (    )       -	Dates employed: Start (mo/yr) ____/____ End (mo/yr) ____/____  Pay: Start: \$ ____ per ____ End: \$ ____ per ____	Summarize your duties and responsibilities:
Reason for leaving:	Your Title: _____ Supervisor Name: _____ _____	

Explain any missing periods of employment: _____ _____ _____ _____
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## CRIMINAL HISTORY

Complete the following, if you need additional spaces for criminal history, please ask the Human Resources Representative behind the counter. Failure to list complete criminal history, may disqualify you from further consideration.

Have you **EVER** plead “guilty”, “no contest”, or been convicted of **ANY CRIME**? DUIs included.  
(Do not include traffic Tickets)

- Yes  
 No

If “Yes” state crime: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Court location: \_\_\_\_\_ Disposition of Case: \_\_\_\_\_

Have you **EVER** plead “guilty”, “no contest”, or been convicted of **ANY CRIME**? DUIs included.  
(Do not include traffic Tickets)

- Yes  
 No

If “Yes” state crime: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Court location: \_\_\_\_\_ Disposition of Case: \_\_\_\_\_

**(Note: convictions do not necessarily disqualify you from consideration)**

## EDUCATIONAL HISTORY

School	Name of School	Graduated?	Major/Minor Subject	Degree
<input type="checkbox"/> High School		<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> College		<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Graduate School		<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Trade or Business		<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Other		<input type="checkbox"/> Yes <input type="checkbox"/> No		

## REFERENCES

Please list 3 references not related to you:

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Years known: \_\_\_\_\_ Position: \_\_\_\_\_

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Years known: \_\_\_\_\_ Position: \_\_\_\_\_

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Years known: \_\_\_\_\_ Position: \_\_\_\_\_

## ACKNOWLEDGEMENT

Please read and acknowledge:

I certify that all the facts set forth in this application or reported by me to the company through a resume, interview, or other means, are entirely true and correct. Any omissions or falsification of such facts, regardless of when discovered, may be grounds for immediate revocation of any offer or, if I am hired by the company, for immediate termination of employment.

I hereby consent to and authorize the company to conduct a complete investigation of my background, including education, employment, criminal record, and all other facts set forth in this application or reported by me to the company through a resume, interview, or other means. I hereby release and agree to indemnify the company and its personnel from all liability of any kind for conducting such an investigation in conjunction with my application for employment and during the course of my employment.

I understand that I may be required to successfully pass a drug and/or alcohol screening evaluation. I hereby consent to a pre-employment drug screen and drug/alcohol screening during my employment.

I understand that this application remains current for only 60 days if not hired within that period of time. At the conclusion of that time, if I have not heard from Club Cal Neva and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

**I UNDERSTAND THAT NEITHER THIS APPLICATION, NOR ANY OF THE POLICIES, PRACTICES, PROCEDURES, OR HANDBOOKS OF THE CLUB CAL NEVA, NOR ANY EMPLOYMENT OR OFFER OF EMPLOYMENT BY THE CLUB CAL NEVA CREATES A CONTRACT OF EMPLOYMENT NOR A GUARANTEE OF EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE BY MYSELF OR THE COMPANY.**

I have read, understand, and by my signature, consent to these statements.

Print Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Applicant Signature: \_\_\_\_\_

Please indicate how you heard about the job you are applying for today:

Walk In            Yes or No

Website            What website: \_\_\_\_\_

Referral            Name: \_\_\_\_\_